



State of Arizona
Department of Education
Office of Diane M. Douglas
Superintendent of Public Instruction

CERTIFIED MAIL
AZ# 537-16
CTD# 07-02-24

12/9/16

Kitty Dominquez, Food Service Director
Gila Bend Unified District
P.O. Box V
Gila Bend, Arizona 85337

Dear Ms. Dominquez:

Enclosed you will find the Administrative Review Report for Gila Bend Unified District, which summarizes all findings noted during the Administrative Review of the National School Lunch Program (NSLP), School Breakfast Program (SBP), and Afterschool Snack Program (ASP) that was conducted on November 9, 2016.

You will see that each finding will also note any technical assistance that was provided to you on-site, as well as additional resources that may be of help to you in your operation of the program(s). Any corrective action that is required of you is also noted next to each finding. Corrective action must be completed as directed and submitted to the Arizona Department of Education *on school letterhead and signed by an authorized representative* of the School Food Authority by January 27, 2017. Please submit corrective action to Elisabeth Alvarez at Elisabeth.Alvarez@azed.gov or 1535 West Jefferson Street, Bin #7 Phoenix, Arizona 85007.

Please be advised that failure to submit complete corrective action for the Administrative Review may result in reimbursement funds being withheld until corrective action has been received.

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the National School Lunch Program Administrative Review Appeal Procedures found here: <http://www.azed.gov/health-nutrition/files/2015/09/ar-appeal-process.pdf>.

If you have additional questions or concerns, please do not hesitate to contact me at 602-542-8785 and/or Elisabeth.Alvarez@azed.gov.

Sincerely,

Elisabeth Alvarez
School Nutrition Programs



